

Sample Email Message

For use in asking a faculty member to serve as a mentor for your Honors Scholarship Project

Dear Dr. Smith,

My name is Christian Honors, and I am a sophomore student in the John Wesley Honors College. Presently, I am in the beginning stages of my Honors Scholarship Project. One of my first steps is to find a faculty mentor who will help to guide my work. My tentative topic is “The Role of Coffee in Sustaining the Life of the JWHC Office.”

I have attached a copy of the Student-Faculty Mentor Agreement, which outlines the role of the faculty mentor. If you decide that you will serve as a mentor for my project, we can then talk about the expectations and questions outlined in this document.

Would you please let me know within the next week if you would be willing to become my faculty mentor? If you have any questions, please feel free to contact me or to email Dr. Charles Bressler, the Senior Scholar for Undergraduate Research in the JWHC.

Thank you for considering my request!

In Christ,

Christian Honors
JWHC Sophomore